

Registration Information and Program Policies

Please pay close attention to the deadline dates as you review the programs! Each program session is considered a new class. All individuals must register for any sessions in which they wish to participate. Please remember that you are not automatically registered into additional sessions until your registration is complete, including payment.

You may register online at www.yorkparksandrec.org or by calling the office. Office hours are between 8:30am and 4:30pm, Monday through Friday.

Online Registration Helpful Hints:

- When you are registering your child for a program and online registration will not allow you to select your child's name because they are ineligible by grade, you need to manually update their grade in your account. Ages automatically update, but not grades. Try this:
 - ★ Click on "Account" in the upper left-hand corner.
 - ★ Click on the "Edit" button next to your child's name.
 - ★ Select their current grade from the drop-down menu. Click "Save."
- If you forgot your Parks and Recreation account password, please **do not create a new account**. Instead:
 - ★ Click on the "Login" button in the upper left-hand corner.
 - ★ Click on the "Forgot Password" link.
 - ★ Enter your email address and a new password will be emailed to you (Please note that you may change your password once you are logged in by clicking on "Account")
- Can't find the program you are looking for?
 - ★ Visit www.yorkparksandrec.org and select the "Register Now" tab, a list of all current programs will appear.
 - ★ Or go to the "Programs" drop down menu and choose "Register Now" for the programming list.
 - ★ Type in the program or keyword that you are looking for and click the "Search Filter" button. This should bring up all programs that pertain to your search.
- Are you still having problems with online registration? If so, please call the office during normal business hours and we would be happy to assist you!

Warning, dates in calendar are closer than they appear!

Nothing hurts a recreation program faster than participants who wait until the last minute to register. Please pay close attention to the registration dates.

Refunds

We do not send or call with confirmations for our programs. Consider yourself or your children enrolled in the program of your choice when you complete your registration and payment. Your online registration receipt will show your program details.

We will notify you if the class has been filled, canceled, or changed. The York Parks and Recreation Department reserves the right to cancel or consolidate any program that does not meet minimum registration numbers.

If you need to withdraw from a program, you must notify us no less than one week prior to the first day of the program.

You will receive a full refund if we are notified at least one week in advance of the program start date.

We do not issue refunds after the start of a program!

If the Parks and Recreation Department cancels the program, you will receive a full refund.

We would like all program participants to be advised that the York School Department has priority over all school facilities.

This, on occasion, may cause recreation programs to be canceled. We will make every effort to avoid this, however, should it occur, we will do our best to notify program participants in advance. All canceled programs will be rescheduled if possible.

Non-residents are subject to an adjustment of fees.

All persons participating in Parks and Recreation Department sponsored programs and activities do so at their own risk and without recourse to the Town of York, its agents, officers, or employees.

Behavior & Conduct Policy

All participants in York Parks and Recreation Department programs are expected to behave in a proper and respectful manner. We will not tolerate any hitting, name calling, foul language, destruction of property or any other behavior deemed inappropriate by the staff. In accordance with the severity and frequency of behavior, the Parks and Recreation Department reserves the right to dismiss participants from the program. No refund will be given.

Sportsmanship

The York Parks and Recreation Department sets high standards for good sportsmanship! We encourage fans, coaches and players to enthusiastically support their team, recognize the outstanding performance of opponents, and always exhibit good sportsmanship in their words and actions.

ADA

If you have a disability or injury and need additional accommodation to participate in any of our programs, please contact our office. It is recommended that request for accommodation be made prior to two weeks before a program start date to ensure that we can do our best to provide reasonable accommodation.

Pictures

We randomly choose pictures of adults and children who participate in our programs to be printed in our publications or posted on social media. Please notify us if you do not wish to have your picture published or posted.

Parking

Parks and Recreation Department program participants are not exempt from Town of York parking regulations. When participating in our programs please pay close attention to permit and/or other meter requirements.